



**Request for City Council Committee Action  
From the Departments of Convention Center and Procurement**

**Date:** April 21<sup>st</sup>, 2014

**To:** Honorable John Quincy, Chair Ways & Means Committee

**Subject:** **Approval of Official Publication No. 7885 Bids for Convention Center Visitor Information Center**

**Recommendation:**

Acceptance of the single bid of Thyssenkrupp Elevator for an estimated expenditure of \$92,000.00 to furnish and deliver all labor, materials and incidentals necessary for elevator work as part of the Visitor Information Center at the Minneapolis Convention Center, as follows:

14A Elevator Package – Base Bid: \$92,000.00

**Please refer to the enclosed staff memo for additional information.**

**This has been approved by the Civil Rights Department**

Terms are net-30 days F.O.B.: Destination

Further recommend proper Officers be authorized and directed to execute a contract for this project, all in accordance with our specifications.

**Prepared by:** Gary Warnberg Director Purchasing

**Approved by:** Jeff Johnson Executive Director, Convention Center

**Financial Impact** (Check those that apply)

☐ No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)

☐ Action requires an appropriation increase to the Capital Budget

☐ Action requires an appropriation increase to the Operating Budget

☐ Action provides increased revenue for appropriation increase

☐ Action requires use of contingency or reserves

XX Other financial impact (Explain): Action is within Budget

☐ Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information:**

Tabulation of one (1) bid received on Official Publication No. 7885 for Convention Center Visitor Information Center

Attachments - Tabulation Sheet

cc: L. Carlson  
R. Crossland  
L. Woyee